

PRIVACY POLICY OF THE WEBSITE

Saint Petersburg May 30, 2025

This Privacy Policy of personal data (hereinafter referred to as the "Privacy Policy") is an integral part of the Public Offer posted on the Internet at: www.ps-team.ru (hereinafter referred to as the "Website").

The Website's services are interactive (dialogue-based) software components located on the Website's pages, used for integration with information systems and providing Website users with certain opportunities for accessing information on the Website (hereinafter referred to as the "Services" or "Website Services").

Use of the Website Services constitutes the User's unconditional consent to this Policy and to the terms specified herein regarding the processing of their personal information. If the User does not agree with these terms, they must refrain from using the Services.

1. GENERAL PROVISIONS

1.1. For the purposes of this Policy, the User's personal information means:

1.1.1. Personal information that the User provides about themselves independently when registering (creating an account) or during the use of the Services, including the User's personal data.

1.1.2. Data that is automatically transmitted to the Website Services in the course of their use through the software installed on the User's device, including IP address, cookie data, information about the User's browser (or other software used to access the Services), technical characteristics of the hardware and software used by the User, date and time of access to the Services, addresses of requested pages, and other similar information.

1.1.3. This Privacy Policy applies only to the Website (www.ps-team.ru). The Website does not control and is not responsible for third-party websites to which the User may navigate via links available on www.ps-team.ru.

2. PURPOSES OF PROCESSING USERS' PERSONAL INFORMATION

2.1. The Website collects and stores only personal information necessary to provide the Services or execute agreements and contracts with the User, except where the legislation of the Russian Federation requires mandatory storage of personal information for a period defined by law.

If the User sends a notice withdrawing consent to the processing of their personal data, the Website ceases processing within a period not exceeding 10 (Ten) business days from receipt.

The notice of withdrawal of consent must be sent to the following email: info@ps-team.ru.

2.2. The Website processes the User's personal information for the following purposes:

2.2.1. Identifying the User registered on the Website. 2.2.2. Providing the User with access to personalized Website resources. 2.2.3. Establishing feedback with the User, including sending notifications and requests related to Website use, service provision, and processing of User inquiries and applications. 2.2.4. Providing effective customer and technical support for issues related to the use of the Website. 2.2.5. Carrying out advertising activities with the User's consent.

3. CONDITIONS FOR PROCESSING USERS' PERSONAL INFORMATION AND ITS TRANSFER TO THIRD PARTIES

3.1. The Website stores Users' personal information in accordance with the internal regulations of specific Services.

3.2. The User's personal information remains confidential, except in cases where the User voluntarily provides information for public access to an unlimited number of persons. By using certain Services, the User agrees that part of their personal information may become publicly available.

3.3. The Website may transfer the User's personal information to third parties in the following cases: - 3.3.1. The User has consented to such actions. - 3.3.2. The transfer is necessary for the User's use of a specific Service or for fulfillment of a specific agreement or contract with the User. - 3.3.3. The transfer is required by Russian or other applicable law within the framework of the procedure established by law. - 3.3.4. In the event of the Website's sale, all obligations to comply with the terms of this Privacy Policy shall pass to the acquirer.

3.4. The processing of the User's personal data is carried out without limitation of time by the following methods: collection, recording, systematization, accumulation, storage, clarification (updating, modification), retrieval, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction of personal data, including in personal data information systems with or without the use of automation tools.

Processing of Users' personal data is carried out in accordance with Federal Law of July 27, 2006 No. 152-FZ "On Personal Data."

3.5. In case of loss or disclosure of personal data, the Website Administration shall inform the User of the loss or disclosure.

3.6. The Website Administration takes necessary organizational and technical measures to protect the User's personal information from unlawful or accidental access, destruction, alteration, blocking, copying, distribution, as well as from other unlawful actions of third parties.

3.7. The Website Administration, together with the User, shall take all necessary measures to prevent losses or other adverse consequences caused by loss or disclosure of the User's personal data.

4. OBLIGATIONS OF THE PARTIES

4.1. The User shall: - 4.1.1. Provide information about personal data necessary to use the Website. - 4.1.2. Update and supplement the provided personal data information in case of changes.

4.2. The Website Administration shall: - 4.2.1. Use the received information exclusively for the purposes specified in this Privacy Policy. - 4.2.2. Ensure that confidential information is stored securely, not disclose it without the User's prior written permission, and not sell, exchange, publish, or otherwise disclose the User's personal data, except as provided in this Privacy Policy. - 4.2.3. Take all necessary legal, organizational, and technical measures to protect the User's personal data from unauthorized, unlawful, or accidental access, destruction, alteration, blocking, copying, provision, distribution, as well as from other unlawful actions. - 4.2.4. Block personal data relating to the relevant User from the moment of request by the User, their legal representative, or an authorized body for the protection of personal data subjects' rights, for the period of verification in case of identification of inaccurate personal data or unlawful actions.

5. LIABILITY OF THE PARTIES

5.1. The Website Administration, which has not fulfilled its obligations, shall be liable for losses incurred by the User due to the unlawful use of personal data in accordance with the legislation of the Russian Federation.

5.2. In case of loss or disclosure of confidential information, the Website Administration is not liable if such confidential information: - 5.2.1. Became public before its loss or disclosure. - 5.2.2. Was received from a third party prior to its receipt by the Website Administration. - 5.2.3. Was disclosed with the User's consent.

6. DISPUTE RESOLUTION

6.1. Before filing a lawsuit in disputes arising from the relationship between the Website User and the Website Administration, it is mandatory to submit a claim (a written proposal for voluntary dispute settlement).

6.2. The recipient of the claim shall notify the claimant in writing of the results of consideration of the claim within 10 (Ten) business days from the date of receipt.

6.3. If no agreement is reached, the dispute shall be referred to the court in accordance with the current legislation of the Russian Federation.

6.4. This Privacy Policy and the relationship between the User and the Website Administration shall be governed by the current legislation of the Russian Federation.

7. ADDITIONAL CONDITIONS

7.1. The Website Administration has the right to amend this Privacy Policy without the User's consent.

7.2. The new Privacy Policy enters into force from the moment it is posted on the Website, unless otherwise provided by the new version of the Privacy Policy.

7.3. The current Privacy Policy is posted on the page at: www.ps-team.ru.